

# Data Governance Getting Started Checklist for Cloud Data Governance and Catalog

## Abstract

This checklist is designed to help the user gain an understanding of typical activities and roles required for the successful implementation of Informatica’s Data Governance and Privacy tools. It is recommended that each customer review these activities as they plan their implementation roadmap so that they are prepared for both business and technical requirements to make their program successful.

## Disclaimer

This document may not be a complete representation of every step required in a Data Governance implementation. It is intended to be a guide to get started and each customer should customize the list for their own needs. This document does not include detailed “how-to” instructions, nor is it intended to replace training courses available through Informatica University.

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## Getting Started Checklist: Business Activities

*The table below is a checklist of **business activities** to prepare for a Data Governance implementation, along with the role(s) that typically complete the task on the checklist.*

<b>Task</b>	<b>Who Completes</b>
Jointly draft and finalize Discovery session agenda with participants identified	Data Governance Lead or Designee
Ensure executive sponsorship	Discussion with Data Governance Sponsor
Identify a Project Manager (individual responsible, single point of contact)	Data Governance Lead or Program Mgr
Ensure business and technology stakeholder participation	Data Governance Sponsor, Data Governance Lead, Technology Lead
Defined business Use Case with associated value	Program sponsor or DG Lead is responsible for coordination with broader team including CDO, CEO, COO, CIO, others as required
Understand organizations strategic goals, priorities, and drivers	Data Governance Program Sponsor, Program Manager, Data Governance Lead
Define and agree upon success criteria	Core Team and Stakeholders

<b>Task</b>	<b>Who Completes</b>
Define Metrics / KPI's	Data Governance Program Sponsor, Program Manager, Data Governance Lead, Cross-Functional LOB Leads
Baseline Data Governance Maturity and Future State Vision either through the execution of or use of existing maturity assessments	Data Governance program Sponsor Data Governance Lead and others as agreed upon
Review the Customer Readiness Checklist	Used only as reference
Review Customer Success Portal; review appropriate content	All

## Getting Started Checklist: Technical Activities

The table below is a checklist of **technical activities** to prepare for a Data Governance implementation, along with the role(s) that typically complete the task on the checklist.

<b>Task</b>	<b>Who Completes</b>
Kickoff agenda and participants	Project Manager
Review Pilot Use Case	Solutions Architect, Business & Technical Lead Data Stewards
Review Product Architecture	Solutions Architect, Technical Lead Data Steward
Review Product Integration (CDGC, CDQ, CDP, CDMP, Administrator)	Solutions Architect, Technical Lead Data Steward
Review Customer Architecture	Solutions Architect, Technical Lead Data Steward
Pilot Use Case Data Sources	Solutions Architect, Business & Technical Lead Data Stewards
Gap analysis against product functionality	Solutions Architect, Business & Technical Lead Data Stewards
Success Criteria - Define and agree upon success criteria	Program Manager, Project Manager, Solution Architect
Review starter content (Product Documentation)	Solution Architect
Walk through of starter content, accelerator content, if applicable	Program Manager, Project Manager, Solution Architect
Review Informatica University for Cloud Data Governance trainings	Project Manager
Schedule trainings	Project Manager

<b>Task</b>	<b>Who Completes</b>
Walkthrough of recommended implementation process	Solutions Architect
Value Accelerator scope	Solutions Architect, Program Manager
Project plan template	Solutions Architect, Program Manager
Review and share any applicable 'How to' content of generic playbooks	Project Manager
Pre-sales demo (agenda and participants)	Solutions Architect
Checklist walkthrough	Project Manager
Implementation RASIC	Project Manager
Engagement checklist	Program Manager, Project Manager, Solution Architect

## Core Team

*Standard roles that make up the core team:*

### **Standard List of Business Roles**

Data Governance Program Sponsor  
 Program Manager  
 Data Governance Lead  
 Business & Technical Lead Data Stewards  
 Others within the Organization accountable for the artifacts on the checklist

### **Standard List of Technical Roles**

Project Manager  
 Architect  
 System Administrators  
 Product Installer/Informatica Admin.  
 DBA's available as needed

## Artifacts

Links to supporting Velocity articles, Success Portal documents that can assist with the Getting Started Checklist. Be sure to select the correct product version for each artifact.

Task	Artifact
<b>Business Activities:</b>	
Ensure business and technology stakeholder participation	<a href="#">Velocity: Data Governance Roles</a>
Define Metrics / KPI's	<a href="#">Webinar: Measuring the Success of Your DG Program</a>
Glossary Design – Best Practice and Examples	<a href="#">Velocity: Glossary Design For Individual, Person, And Organization Data</a>
Data Governance and Privacy	<a href="#">Velocity: Data Governance &amp; Privacy</a>
<b>Technical Activities:</b>	
Review Product Architecture	<a href="#">Informatica Cloud Platform Architecture &amp; Components</a>
Review Product Integration (CDGC, CDQ, CDP, CDMP, Administrator)	<a href="#">Cloud Platform Documentation</a>
Identify Pilot Use Case Data Sources Verify Data Sources are supported	<a href="#">PAM for Informatica Intelligent Cloud Services (IICS)</a>
Starter Content - Product Documentation	<a href="#">Cloud Data Governance and Catalog - Product Documentation</a>
Starter Content – Cloud Platform	<a href="#">Cloud Platform Documentation</a>
Starter Content - Cloud Data Profiling	<a href="#">Cloud Data Profiling - Product Documentation</a>
Starter Content – Catalog Source Configuration in Metadata Command Center	<a href="#">Metadata Command Center - Product Documentation</a>
Starter Content – Cloud Data Quality	<a href="#">Cloud Data Quality - Product Documentation</a>

## Training

Links to supporting Training Paths to assist with Getting Started.

Tool	Link to Training
CDGC Administration	<a href="#">Cloud Data Governance and Catalog Admin Training</a>

## Additional Information

Additional resources can be found at [Informatica Success Portal](#)